

**Minutes of the Annual Meeting of the Full Council, Yaxley Parish Council  
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley  
on 24<sup>th</sup> June 2016.**

Present:- Councillor K Gulson – Chairman

Councillors A Bartle, G Bellamy, R Butcher, S Butler, P Crooke, J Lusted, M Oliver, D Porteous, J Reed, A Rees, P Russell, C Thorne, S White, J Willis and A Wood.

In attendance – District Councillor E Butler and Mrs H Taylor.

*Prior to the meeting Councillor Thorne thanked all those involved in organising last week's celebrations of his 40 years as a Councillor. He felt that a special mention should be made of the efforts of the Clerk for arranging the evening and to Charlotte Meigham for making the cake.*

**FC31. APOLOGIES**

An apology for absence from the meeting was received and accepted on behalf of Councillors C Bolton (Work).

**FC32. DECLARATION OF INTERESTS**

Councillor P Russell and A Wood declared "other" interests in item FC42 by virtue of being named in the list of payments.

Councillor M Oliver declared an "other" interest in item FC44 as a Director of the Fenland Trust.

**FC33. MINUTES**

Councillor P Russell proposed approval of the Minutes of the meeting of the Council held 7<sup>th</sup> June 2016. This was seconded by Councillor J Willis and **RESOLVED.**

**FC34. PUBLIC PARTICIPATION**

District Councillor E Butler reported that Des Watt had been elected District Councillor for Yaxley and Farcet in May. Councillor Butler also mentioned that he had been appointed Chairman of the District Council's Planning Committee and explained how he would still be able to support the Parish Council on applications but would be restricted in his ability to influence meetings.

*(at this stage of the Meeting, Councillor A Rees left the room and did not return due to illness)*

**FC35. COMMITTEE REPORTS**

**FC35.1 PLANNING COMMITTEE**

Members received and noted the draft Minutes of the Planning Committee held on 24<sup>th</sup> May 2016.

**FC35.2 COMMUNITY FACILITIES COMMITTEE**

The Minutes of the Community Facilities Committee held on 24<sup>th</sup> May 2016 were received and noted.

**FC35.1 PERSONNEL COMMITTEE**

Members received and noted the draft Minutes of the Personnel Committee held on 24<sup>th</sup> May 2016.

### **FC36. HGVS TRAVELLING THROUGH THE VILLAGE**

Members received correspondence from a resident of Broadway (a copy of which is appended in the Minute Book) outlining their concerns regarding the:

- increased volume of HGVs using Broadway including those using it as a short cut to access the A1;
- mini-roundabout at the top of Windsor Road which they felt was inadequate for usage of HGVs;
- need to monitor the use of the directional and weight limit signs on Windsor Road/Broadway;
- Speeding vehicles;
- safety of pedestrians when crossing Broadway;
- apparent lack of support for the concerns of residents by the County Council and Huntingdonshire District Council;
- Daily disturbance of road noise/vibration from HGVs travelling to Produce World.

The resident also suggested that the Parish Council consider undertaking a survey of Yaxley residents and their observations and opinions with regarding to this issue.

In considering all of the above, Members sympathised with the resident, agreeing that HGV movement and speeding were concerns held by the Parish Council. Reference was made to previous discussions with Produce World and the resultant signage purchased by the business. It was reported that permanent directional signs to Produce World would be erected soon and it may be possible to use the old AA signage elsewhere in the village.

Members stressed that their power to address these concerns were limited given that they were mainly highway and policing matters which fall under the remit of Cambridgeshire County Council and Cambridgeshire Constabulary. Mention was made of Broadway's history of HGV movement given Yaxley's position to the former London Brick Clay pit. The road had previously been 40mph and it was felt that a reduction from 30 mph to 20 mph would cause congestion along Broadway.

With regard to a possible survey, Members felt that the County Council should be asked when the last traffic survey was undertaken and when the next one was planned. Members also suggested that the concerns raised in the letter be forwarded, subject to the approval of the resident, to Cambridgeshire County Council, Councillor Mac McGuire, Produce World, Cambridgeshire Constabulary and the Yaxley Speed Watch. This was proposed by Councillor A Bartle, seconded by Councillor R Butcher and unanimously **RESOLVED**.

### **FC37. ELECTORAL REVIEW OF CAMBRIDGESHIRE**

The commencement of an electoral review of Cambridgeshire by the Local Government Boundary Commission for England was noted by Members.

### **FC38. INTERNAL AUDIT 2015/16 – CONCLUSIONS AND RECOMMENDATIONS**

A summary of the work carried out, conclusions and recommendations of the Internal Audit 2015-16 was proposed for approval by Councillor R Butcher. This was seconded by Councillor G Bellamy and **RESOLVED**. With regard to the Auditor's recommendations on lone working Members noted that this would be considered further by the Personnel Committee.

#### **FC39. YAXLEY PARISH RECORDS**

By way of a report by the Clerk (a copy of which is appended in the Minute Book) Members were updated on progress to archive the Council's documents.

Members were reminded that in February 2015 a number of records were transferred from the Parish Council to Cambridgeshire Archives. Since then conservation work has been completed and the documents are now stored in acid-neutral protective boxes in a controlled atmospheric conditions at Huntingdon Archives Office.

In discussing the cost of scanning the documents, Members were advised that since their removal no requests have been made to the Parish Council to view the documents. Any future requests can be referred to the Archives office and the records can be returned on loan to the Parish Council at any time. Whereupon, it was proposed by Councillor D Porteous not to have the documents scanned, this was seconded by Councillor R Butcher and unanimously **RESOLVED**. At the same time, Councillors thanked Margaret Long for helping with this project.

#### **FC40. POLICE MATTERS**

Members noted a summary of crimes, for the month of May, by street location for the Parish (a copy of which is appended in the Minute Book).

#### **FC41. BANK RECONCILIATION STATEMENT**

Councillors received and noted the contents of the Bank Reconciliation Statement as at 30<sup>th</sup> April and 31<sup>st</sup> May 2016 (copies of which are appended in the Minute Book).

#### **FC42. ORDERS FOR PAYMENT**

The schedule of payments made since the previous meeting, which included details of the purchase ledger cheques requiring payment, (a copy of which is appended in the Minute Book) was proposed by Councillor D Porteous, seconded by Councillor G Bellamy and **RESOLVED** by a unanimous vote to be paid.

#### **FC43. CAMBRIDGESHIRE HIGHWAYS DEPOT OPEN DAYS**

Having had their attention drawn to a series of highway depot open days being organised by Cambridgeshire County Council, Councillors R Butcher and A Wood agreed to attend on behalf of the Parish Council.

#### **FC44. REPORTS FROM REPRESENTATIVES**

Members received the following updates from representatives:

- Grass cutting – mention was made of a number of complaints relating to grass maintenance which has been effected by the recent wet weather. Particular mention was made of the Holme Road/West End junction which had not been cut for a while. It was reported that the County Council had been out to cut this area this week but a complaint had been received that the cut grass had been left on the road.
- Yaxley Festival – Councillor Oliver reported on the success of the recent Yaxley Festival. Concerns over fencing and licensing restrictions proved to be unfounded with all involved coming away happy with the event. Community interest in helping with next year's event has grown. Provisional dates of 12 – 14 May 2017 were offered. Councillor Oliver stressed that it was too early to say what financial support the Festival would be looking to the Parish Council for next year.

- Councillor Wood reported that he had been communicating with the developers of 4 new houses on London Road over the state of the grass verges. Despite previous assurances from the Developers the verges have yet to be reinstated to their previous condition.
- In his role of Chairman of the Personnel Committee, Councillor Wood drew Members attention to the achievement of the Clerk in passing the CILCA qualification. Councillor Wood added that this has been at the first attempt, whilst performing a role at a time of increasing responsibility, staff changes and additional working hours. He thanked the Clerk for her commitment to the Council and congratulated her on behalf of the Council.

Meeting closed at 8.15pm

Signed .....

Chairman.

DRAFT