



# **YAXLEY PARISH COUNCIL**

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To: All Members of the Personnel Committee

10<sup>th</sup> November 2015

Sir/Madam

You are hereby summoned to attend a Meeting of the **Personnel Committee** of the Yaxley Parish Council to be held **on Tuesday 17<sup>th</sup> November 2015 after a meeting of the Property Committee expected start time of 8.00pm** in the **Council Chambers**.

*H. Taylor*

Helen Taylor  
Clerk to Yaxley Parish Council

**THE PUBLIC AND PRESS ARE ALWAYS WELCOME**

## **AGENDA**

**PER30. APOLOGIES**

To receive and accept apologies for absence.

**PER31. MEMBERS DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.

**PER32. MINUTES**

To approve as a correct record the Minutes of the Meeting of the Personnel Committee held on 15<sup>th</sup> September 2015.

**PER33. PUBLIC PARTICIPATION**

A maximum of 15 minutes is permitted for member of the public to address the Committee.

**PER34. BUDGET 2016/17**

To receive and note the actual spend 2014/15, the predicted against 2015/16 and the Budget for 2016/17 prior to its submission to full Council - report attached.

**PER35. WORKPLACE PENSION**

To note changes to the law on workplace pensions and agree an appropriate pension scheme for automatic enrolment – report attached.

**PER36. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - EXCLUSION OF PRESS AND PUBLIC**

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

- PER37. STAFF SALARIES**  
To receive a report by the Clerk.
- PER38. STAFFING MATTER – OVERTIME**  
To receive a report by the Personnel Chairman.
- PER39. FINANCE OFFICER**  
To approve the renewal of the contract for the Finance Officer – report attached.
- PER40. EMPLOYEE ASSISTANCE PROGRAMME**  
To consider its introduction.
- PER41. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – RE-ADMITTANCE OF THE PRESS AND PUBLIC**  
To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

**Cut off time for the meeting is 21.30**