

**Minutes of the Meeting of the Full Council, Yaxley Parish Council
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley
on 11th April 2017 at 7.00pm.**

Present:- Councillor K Gulson – Chairman

Councillors C Bolton, R Butcher, P Croke, J Lusted, J Orchard, D Porteous, J Reed, S White, J Willis and A Wood.

In attendance – Mrs H Taylor – Clerk;
District councillors E Butler and D Watt.

FC178. APOLOGIES

Apologies for absence were received from Councillors A Bartle, G Bellamy, S Butler, M Oliver, P Russell and C Thorne (all personal).

FC179. DECLARATION OF INTERESTS

Councillor A Wood declared an other interest in item FC191 as a named payee in the list of payments.

FC180. MINUTES

Subject to spelling corrections in FC165 and FC172, Councillor S White proposed approval of the Minutes of the meeting of the Council held 14th March 2017. This was seconded by Councillor J Willis and **RESOLVED**.

FC181. PUBLIC PARTICIPATION

District Councillor D Watt referred to the closure of the community information shop in the Broadway Shopping Centre. He asked Members to consider what they would want from a community hub, where it should be sited and who should run it. He added that District Councillor Robin Howe would like to attend a future meeting to discuss community planning.

FC182. COMMITTEE REPORTS

FC182.1 PLANNING COMMITTEE

Members received and noted the draft Minutes of the Planning Committee held on 28th March 2017;

FC182.2 PROPERTY COMMITTEE

The draft Minutes of the meeting of the Property Committee held on 21st March 2017 were received and noted;

FC182.3 PLANNING COMMITTEE

Members received and noted the draft Minutes of the Personnel Committee held on 21st March 2017; and



FC182.4 COMMUNITY FACILITIES COMMITTEE

The draft Minutes of the meeting of the Community Facilities Committee held on 28th March 2017 were received and noted;

FC183. YAXLEY FESTIVAL – PARISH COUNCIL PITCH

Further to Minute No. FC167, Members discussed arrangements for and the manning of a pitch at the festival. Members agreed that a level of commitment was required from them. In that respect, Councillors C Bolton, R Butcher, S Butler, K Gulson, D Porteous, S White, J Willis and A Wood agreed to help. The pitch would be for Saturday only from noon to 4.00pm and would showcase what the Parish Council does and those it has helped over the year.

FC184. RISK ASSESSMENT

With the assistance of a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the Parish Council's Risk Register. In doing so, Councillor R Butcher proposed that Councillors C Bolton and J Lusted be authorised to sign the Register. This was seconded by Councillor J Lusted and **RESOLVED** unanimously.

FC185. CLOSURE OF COMMUNITY INFORMATION CENTRE, BROADWAY SHOPPING CENTRE

In discussing the closure of the Community Information Centre, Members expressed their disappointment that we had received no communication from the District Council on the matter. Members were keen to understand what alternative facilities the District Council would be putting in place to mitigate the impact on the village of losing this facility. It was suggested that the District Council might be willing to fund some of the services being removed if the Parish Council were to take them onboard. Whereupon, Councillor K Gulson proposed that the Clerk write to the District Council, expressing the sentiments above, this was seconded by Councillor R Butcher and **RESOLVED** unanimously.

FC186. POLICY AND PROCEDURES

Following a review by the Policy and Procedure Working Group:

FC186.1 CCTV MANAGEMENT PROTOCOL AND OPERATION PROCEDURES

Councillor R Butcher proposed that the amendments to the CCTV Management Protocol be accepted. This was seconded by Councillor S White and **RESOLVED**.

FC186.2 SMALL GRANTS APPLICATION FORM

The changes to the Small Grants Application Form were proposed by Councillor J Orchard, seconded by Councillor J Lusted and unanimously **RESOLVED** to be endorsed.

FC186.3 HOW TO COMPLAIN TO THE COUNCIL FORM

Councillor J Lusted proposed that the amendments to the complaint form be accepted. This was seconded by Councillor D Porteous and **RESOLVED**.



FC186.4 TREE POLICY

The changes to the Tree Policy were proposed by Councillor R Butcher, seconded by Councillor P Crooke and unanimously **RESOLVED** to be endorsed.

FC187. MAINTENANCE OF LAND – THE GREEN

Having received further correspondence regarding the maintenance of land between the Green and Main Street (a copy of which is appended in the Minute Book), Councillor A Wood proposed that those using the driveway as access to their property be advised that as users they should be maintaining the drive and that right of access had not been demonstrated.

FC188. MERE VIEW POTHOLES

Members were advised that the dragon patcher would be making repairs to the potholes on Mere View during the first week of May. The County Council would continue to monitor the condition of the road. In the long term, the road would be considered for inclusion in the County's Transport Delivery Plan, if successful then the road surface would be re-laid at some point in the next three years.

FC189. POLICE MATTERS

Members noted a summary of crimes for the month of March (a copy of the list is appended in the Minute Book).

FC190. BANK RECONCILIATION STATEMENT

Councillors received and noted the contents of the Bank Reconciliation Statement as at 31st March 2017 (a copy of which is appended in the Minute Book).

FC191. ORDERS FOR PAYMENT

The schedule of direct debits and cheques payments made since the previous meeting, which included details of Bacs transfer payments due for March was proposed by Councillor D Porteous, seconded by Councillor R Butcher and **RESOLVED** by a unanimous vote to be paid (a copy of which is appended in the Minute Book).

FC192. REPORTS FROM REPRESENTATIVES

Councillor J Willis referred to Cambridgeshire County Council's decision to remove bus route 430 service, which was run by HACT, from Stilton to Yaxley on a Tuesday morning primarily for those using the local health centre.

Councillor D Porteous mentioned that there had been fly tipping at the Wykes next to Church Walk. In response to which, the Chairman reported that the District Council now have 4 members of staff responsible for fly tipping and dog warden services.

A request was made by Councillor J Willis for the Grounds Team to jet wash the bus shelters.

Councillor A Wood reported that the office extension had now been completed and provided a more practical facility for the service of parishioners. In so doing, he thanked the builder for completing the work in time for the new staff. He added that Andy Wright and Michelle Darbon had joined the Council as Grounds Supervisor and Bookings Clerk and thanked the Clerk for covering both positions during a difficult period of understaffing

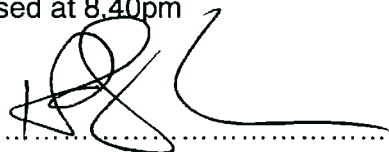


and building renovation. He stressed that in such a small team, any reduction in staff can have a high impact, and the Clerk's efforts do not go unappreciated by the Council.

Finally, the Chairman reported on a workshop he had attended where he had spoken with Julie Farrow of the Hunts Forum who had suggested that she would be working with the Parish Council in the near future to progress the Community Hub project.

Meeting closed at 8.40pm

Signed



Chairman.