

**Minutes of the Meeting of the Full Council, Yaxley Parish Council  
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley  
on 11<sup>th</sup> July 2017.**

Present:- Councillor K Gulson – Chairman

Councillors A Bartle, G Bellamy, C Bolton, R Butcher, S Butler, J Lusted, D Porteous, S White, J Willis and A Wood.

In attendance – Mrs H Taylor and Messrs L Mawhinney and P Richardson.

**FC44. APOLOGIES**

Apologies for absence from the meeting were received and accepted on behalf of Councillors M Oliver, J Orchard, P Russell and C Thorne (all personal).

**FC45. DECLARATION OF INTERESTS**

Councillor A Wood declared an “other” interest in Minute No. FC56 by being a named payee in the accounts.

**FC46. MINUTES**

Councillor J Willis proposed approval of the Minutes of the meeting of the Council held 13<sup>th</sup> June 2017. This was seconded by Councillor J Lusted and **RESOLVED**.

**FC47. PUBLIC PARTICIPATION**

No Member of the Public wished to speak.

**FC48. COMMITTEE REPORTS**

**FC48.1 PLANNING COMMITTEE**

Members received and noted the draft Minutes of the Planning Committees held on 13<sup>th</sup> and 27<sup>th</sup> June 2017.

**FC48.2 PROPERTY COMMITTEE**

The Minutes of the Property Committee held on 20<sup>th</sup> June 2017 were received and noted. In so doing and on the proposition of Councillor R Butcher and having been seconded by Councillor S Butler, it was resolved that a sum of £400 be transferred from the General Reserves for legal fees (Minute No PR12(c) refers).

**FC48.3 PERSONNEL COMMITTEE**

Members received and noted the draft Minutes of the Planning Committees held on 20<sup>th</sup> June 2017.

**FC48.4 COMMUNITY FACILITIES COMMITTEE**

The Minutes of the Community Facilities Committee held on 27<sup>th</sup> June 2017 were received and noted.

**FC49. CO-OPTION TO THE TWO VACANT POSITIONS OF PARISH COUNCILLOR**

Members received details of two residents wishing to be considered for co-option to the Parish Council. The applicants had been asked a series of questions to determine their suitability as Parish Councillors and had confirmed their eligibility as detailed in S79 of the Local Government Act 1972. Whereupon, it was proposed by Councillor J Willis and seconded by Councillor S White that Mr Lloyd Mawhinney and Mr Paul Richardson be co-opted to the Parish Council and this was unanimously **RESOLVED**.

**FC50. VACANCY ON THE PROPERTY COMMITTEE AND COMMUNITY FACILITIES COMMITTEE**

Prior to appointing to the vacancies on these Committees, Councillor G Bellamy offered to stand down from the Property Committee to enable both the new Councillors to sit on this Committee. In accepting this and on the proposition of Councillor R Butcher and having been seconded by Councillor S White, it was **RESOLVED** that the new Parish Councillors fill the vacancies on the Property and Community Facilities Committees.

**FC51. SECTION 137 BUDGET – AWARD OF GRANT**

Councillor S Butler proposed that the Parish Council pays for two weeks of zorbing at the Youth Club amounting to £300 inclusive of VAT. This was seconded by Councillor A Bartle and **RESOLVED** unanimously.

**FC52. HUNTS LOCAL PLAN TO 2036: CONSULTATION DRAFT 2017**

Attention was drawn to the following consultation documents received from the District Council:

- Draft Final Sustainability Appraisal;
- Housing and Economic Land Availability Assessment 2017; and
- Call for Sites 2017.

In considering a request to identify potentially development sites for inclusion in the Hunts Local Plan to 2036, Members felt that they were not able to identify any additional land for development. In that respect, Councillor A Bartle proposed that this be the response to the District Council. This was seconded by Councillor S Butler and **RESOLVED** unanimously.

**FC53. YAXLEY CHARITIES**

It was proposed by Councillor S White that Councillor J Lusted be the Parish Councils representative on the Charities Committee for the remainder of the Municipal Year. This was seconded by Councillor R Butcher and **RESOLVED**

**FC54. ACTUAL V BUDGET**

Members received and noted a budget monitoring report (a copy of which is appended in the Minute Book) showing the position of the budget as at 30<sup>th</sup> June 2017 compared to that agreed. The Chairman thanked the Finance Officer for a comprehensive and clear report.

**FC55. BANK RECONCILIATION STATEMENT**

Councillors received and noted the contents of the Bank Reconciliation Statement as at 30<sup>th</sup> June 2017 (copies of which are appended in the Minute Book). In doing so, Members considered a request from the Finance Officer to transfer £100,000 of reserves to a bank account offering a higher rate of interest. Whereupon, it was proposed Councillor A Bartle that the request be approved subject to consultation with the Chairman and Vice Chairman and the decision as to which bank to use being reported back to a future meeting. This was seconded by Councillor J Lusted and unanimously **RESOLVED**.

**FC56. ORDERS FOR PAYMENT**

The schedule of payments made since the previous meeting, which included details of the purchase ledger cheques requiring payment, (a copy of which is appended in the Minute Book) was proposed by Councillor D Porteious, seconded by Councillor R Butcher and **RESOLVED** by a unanimous vote to be paid.

**FC57. REPORTS FROM REPRESENTATIVES**

Members received the following updates from representatives:

- Community Information Shop – Members noted that the unit in the shopping centre would be staying open for the time being.
- Overgrown hedge corner of Broadway shopping centre car park – Councillor Willis had received a complaint regarding the hedge in the car park at the shopping centre which had been reported to D Saunders;
- Reference was made to an increasing amount of fly tipping in the area of late, including an asbestos garage roof dumped on Waterslade Lane. The Clerk confirmed that this had been reported to the District Council;
- In response to a number of reports of low hanging branches/ trees blocking drivers vision the Clerk encouraged Members to use the County Councils report a fault page on their website. Mention also was made of the fallen tree at the cross roads of Broadway and Dovecote Lane, although the County Council had agreed to have the tree removed the site had yet to be cleared. Members therefore requested the Clerk to arrange for the debris to be removed and to bill the County Council accordingly for the work.
- Councillor A Wood reported that he had attended recently the funerals of Frederick Osborne and Graham Hill, both had worked for the Parish Council as part of the Grounds Team.

**FC58. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF THE PRESS AND THE PUBLIC**

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor J Lusted and seconded by Councillor R Butcher and **RESOLVED** that the meeting should be closed to the press and public at 8.02pm.

**FC59. 50 MAIN STREET, YAXLEY**

Having received correspondence from the tenant of 50 Main Street, Yaxley (a copy of which is appended in the Annex to the Minute Book) and following a recent meeting with the Clerk, tenant and Councillor Russell, Members considered a proposed increase in the current rent. Whereupon, it was proposed by Councillor D Porteious that the amount suggested in the letter be accepted and a formal tenancy agreement with an annual review be formally drawn up by a solicitor. This was seconded by Councillor C Bolton unanimously **RESOLVED**.

**FC60. FIRE ALARM UPGRADE – AMENITY CENTRE**

With the aid of a report by the Clerk (a copy of which is appended in the Annex to the Minute Book) Members considered three quotes received for the upgrade of the existing fire alarm system in the Amenity Centre. In so doing, Members agreed that the system should be upgraded to a category level 3 – detection in escape routes and rooms that

open onto escape routes, this would provide the best coverage for those using and working in the centre. Members also agreed that the system should be monitored.

Having considered the information before them, it was proposed by Councillor R Butcher that the quote received from Rose Fire and Protection be accepted to include a new monitor and twice yearly servicing and that up to £6,000 be transferred from the general reserves to fund the upgrade. It was also agreed that enquiries be made into extending the fire alarm system to include the workshop. All of which was seconded by Councillor S White and **RESOLVED** unanimously.

**FC61. SALE OF AGRICULTURAL MACHINERY**

Having been advised of two bids received for the sale of various agricultural machinery including the Ford Tractor, it was proposed by Councillor A Bartle that the higher bid of £3,850 be accepted. This was seconded by Councillor S Butler and **RESOLVED** unanimously.

**FC62. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.**

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor J Lusted and seconded by Councillor R Butcher and **RESOLVED** that the press and public should be readmitted to the meeting.

Meeting closed at 8.45pm

Signed .....  .....

Chairman.