

**Minutes of the Meeting of the Full Council, Yaxley Parish Council
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley
on 6th February 2018.**

Present:- Councillor K Gulson – Chairman

Councillors A Bartle, G Bellamy, R Butcher, S McMullon, D Porteous, P Richardson, P Russell, M Southgate, C Thorne, S White, J Willis and A Wood.

In attendance – Mrs H Taylor, District Councillor E Butler, and County Councillor M McGuire.

FC139. APOLOGIES

Apologies for absence from the meeting were received and accepted on behalf of Councillors C Bolton, J Lusted, M Oliver and J Orchard (all personal).

FC140. DECLARATION OF INTERESTS

No declarations were received.

FC141. MINUTES

Councillor R Butcher proposed approval of the Minutes of the meeting of the Council held 9th January 2018. This was seconded by Councillor P Russell and **RESOLVED**.

FC142. PUBLIC PARTICIPATION

District Councillor E R Butler reported that as part of the planning application to extend lorry delivery times at Produce World a noise survey would be undertaken by the District Council before the application is determined. He also mentioned that the delegated powers to planning officers at the District Council had been extended to include single dwelling applications, as a result planning officers would determine these applications without them going to Committee. He added that local Ward Members would be given the opportunity to call in any applications and that if the Parish Council were concerned regarding any application to contact him.

At the same time, Councillor Butler reported that he was now a member of a new CIL Working Group which would be looking at how CIL is spent. He explained that there was around 8 million pounds in the pot and that this would be spent on large infrastructure projects. In encouraging the Parish Council to come up with possible schemes, Councillor Butler was asked if the criteria for funding would extend to a new cemetery. In the discussion that ensued, Members reiterated that there were no suitable sites in the village for a new cemetery and that a previous identified piece of land had been given to Peterborough when the village boundaries had been redrawn. Mention was also made of the demand placed on village services from the adjacent housing developments in Peterborough. County Councillor McGuire suggested that a meeting of the various parties, including Peterborough City Council and Cambridgeshire County Council be arranged to discuss this matter further.

County Councillor McGuire reported that after much deliberation the County Council had voted to increase the Council Tax by 5%. Other issues raised with Councillor McGuire were the need not to lose sight of the promised footpath between Queens Street and Hampton Gardens School, pothole repairs required on Mere View and an update on the memorial bench on the new cycle path between Farcet and Yaxley.

FC143. COMMITTEE REPORTS

FC143.1 PLANNING COMMITTEE

Members received and noted the draft Minutes of the Planning Committee held on 9th and 23rd January 2018.



FC143.2 COMMUNITY COMMITTEE

The Minutes of the Community Facilities Committee held on 23rd January 2018 were received and noted. In doing so, Members' attention was drawn to Minute No CF62 regarding the replacement of two gates at the Allard Close play area. Having been advised that the cost of replacing these gates amounted to £2,965, which had not been identified for inclusion in the current budget, Councillor R Butcher proposed that the cost be met from the Council's reserves. This was seconded by Councillor G Bellamy and **RESOLVED** unanimously.

FC144. YOUTH TRIBUTE IN THE RECREATION GROUND

Further to Minute No. FC131, Members were updated with progress on the youth tribute for the recreation ground. It was reported that Nathan and Brandon were working on the artwork for the graffiti wall and the design should be presented to the March meeting. In relation to the artwork it was suggested that the design should be painted onto removable marine ply boarding, this would allow the artwork to be preserved when any maintenance work is undertaken on the pavilion. Whereupon, it was proposed by Councillor G Bellamy, seconded by Councillor M Southgate and unanimously **RESOLVED** that the design be painted on marine ply to be purchased by the Parish Council.

FC145. GENERAL DATA PROTECTION REGULATION – APPOINTMENT OF DATA PROTECTION OFFICER

By way of a report by the Clerk (a copy of which is appended in the Minute Book), Members were made aware of changes to data protection laws and the implications for the Parish Council. Particular mention was made of the need to appoint a Data Protection Officer and the legal advice from NALC that this appointment should be an external appointment or service. Members were advised that CAPALC was currently looking at providing a service that would cover the county that is open to all parish and town councils. Having been advised of the benefits of the proposed county wide scheme, Councillor A Bartle proposed that the report be noted and approval be given in principle to the Parish Council joining the CAPALC county wide DPO scheme. This was seconded by Councillor G Bellamy and **RESOLVED** unanimously.

FC146. YAXLEY DEMENTIA CLUB

In considering a request from the Yaxley Dementia Café for support following a reduction in their funding, Councillor A Bartle proposed that agreement be given in principle to the Club being given once a month 2 hours of free use in any available venue. This was seconded by Councillor R Butcher and unanimously **RESOLVED**.

FC147. SECTION 137 BUDGET – AWARD OF GRANT

Councillor P Russell proposed that an award of £150 be made to Yaxley Library for the Summer Reading Challenge. This was seconded by Councillor P Richardson and unanimously **RESOLVED**.

Having recognised the hard work and effort of the Yaxley Countryside Trust volunteers, Councillor S White proposed that £220 be awarded to the Trust to cover personal & third party insurance and a letter of thanks be sent to the Trust. This was seconded by Councillor A Wood and **RESOLVED** unanimously.

FC148. PETERBOROUGH LOCAL PLAN PROPOSED SUBMISSION CONSULTATION

Members noted the opportunity to comment on the Peterborough Local Plan prior to its submission to the inspectorate.



FC149. NEW COMPUTER SYSTEM MAIN OFFICE

Further to Minute No.17/42 and by way of a report by the Clerk (a copy of which is appended in the Minute Book) Members were advised that a new computer system had been installed into the main office. Due to issues with the old system and in order to take advantage of a promotional offer permission had been sought from the Chairman and Vice Chairman to purchase the system and its specification had been approved by Councillors White and Wood. Having discussed the need for ongoing support for the server, Councillor R Butcher proposed that:

- the cost of purchasing and installing the new equipment be met from the current computer budget and the earmarked reserves for new IT equipment; and
- a maintenance package for the server with CNS be pursued.

This was seconded by Councillor D Porteous and unanimously **RESOLVED**.

FC150. BUDGET V ACTUAL

Members received and noted a budget monitoring report (a copy of which is appended in the Minute Book) showing the position of the budget as at 31st December 2017 compared to that agreed. In so doing, Members requested the Clerk to chase up the FiT payments with the energy supplier.

FC151. BANK RECONCILIATION STATEMENT

Councillors received and noted the contents of the Bank Reconciliation Statement as at 31st January 2018 (a copy of which is appended in the Minute Book).

FC152. ORDERS FOR PAYMENT

The schedule of payments made since the previous meeting, which included details of the purchase ledger cheques requiring payment, (a copy of which is appended in the Minute Book) was proposed by Councillor D Porteous, seconded by Councillor S White and **RESOLVED** by a unanimous vote to be paid.

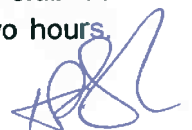
FC153. CALENDAR OF MEETINGS

Councillor D Porteous proposed approval of a schedule of meetings for the Municipal Year 2018/19 (a copy of which is appended in the Minute Book). This was seconded by Councillor M Southgate and unanimously **RESOLVED**.

FC154. REPORTS FROM REPRESENTATIVES

Councillor A Bartle reported that a cycle way near to the old A1 linking Normans Cross to Stilton was partially obstructed by copious amounts of dog poo. Having been advised of new powers introduced by the District Council to tackle the problem of owners refusing to pick up after their pets, Councillor Bartle was encouraged to report the matter to the District Council.

The Chairman reported that he and the Clerk had attended a meeting of the Young Persons Partnership Working Group that morning with other agency partners. Matters discussed included the community fridge and community allotment projects and the possibility of running a satellite boxing club in the Owen Pooley. With regard to the latter, Members noted that two members of the Police boxing club were willing to run the club but would need free use of the hall and permission to install wall brackets for hanging the punch bags. Whereupon, it was proposed by Councillor J Willis and seconded by Councillor P Russell that the installation of brackets to the walls of the Owen Pooley be investigated further. It was further proposed by Councillor G Bellamy that the club be offered free use of the Owen Pooley Hall on a Thursday night for a period of two hours. This was seconded by Councillor S White and **RESOLVED** unanimously.



Councillor J Willis reported that the number of residents visiting the surgeries in the library had fallen since the closure of the Community Shop.

The Clerk drew Members' attention to letters received from the Citizens Advice Rural Cambs and Cambridgeshire Search and Rescue thanking the Parish Council for their funding donations and an email from the Age Well Club expressing their gratitude for the free use of the Austin Hall each week for their sessions. Mention also was made of Young Technicians project which had been given free use of the Austin Hall on a Monday. Unfortunately, the group had not been successful in recruiting more students to the scheme and had decided for the time being not to proceed with the project. The group would be looking to promote the scheme again later in the year.

FC155. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF THE PRESS AND THE PUBLIC

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor P Russell and **RESOLVED** that the meeting should be closed to the press and public at 8.15pm.

FC156. FAIR RENT REVIEW - 50 MAIN STREET, YAXLEY

Further to Minute No. 17/59, Members received a verbal update from the Clerk regarding this matter. It was explained that the tenant had decided not to sign the new tenancy agreement and would stay with the original memorandum of agreement. As a result, the current rent would continue to be the subject of fair rent reviews by the Valuation Office.

FC157. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor P Russell and **RESOLVED** that the press and public should be readmitted to the meeting.

Meeting closed at 8.28pm

Signed 

Chairman.