

**Minutes of the Meeting of the Full Council, Yaxley Parish Council  
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley  
on 10<sup>th</sup> April 2018.**

Present:- Councillor R Butcher – Vice Chairman in the Chair.

Councillors G Bellamy, J Lusted, S McMullon, M Oliver, J Orchard, D Porteous, P Richardson, P Russell, M Southgate, C Thorne, J Willis and A Wood.

In attendance – Mrs H Taylor and 3 Members of the Yaxley Partnership for items FC175 and FC176.

**FC169. APOLOGIES**

Apologies for absence from the meeting were received and accepted on behalf of Councillors A Bartle, C Bolton, K Gulson and S White. (all personal).

**FC170. DECLARATION OF INTERESTS**

Councillor P Richardson declared an “other” interest in Minute No. FC177 by being a driver for the North Hunts Community Car Scheme.

Councillor M Oliver declared an “other” interest in Minute No. FC176 given his involvement in the project.

**FC171. MINUTES**

Councillor C Thorne proposed approval of the Minutes of the meeting of the Council held 13<sup>th</sup> March 2018. This was seconded by Councillor A Wood and **RESOLVED**.

**FC172. PUBLIC PARTICIPATION**

No member of the Public wished to speak.

**FC173. COMMITTEE REPORTS**

**FC173.1 PLANNING COMMITTEE**

Members received and noted the draft Minutes of the Planning Committee held on 13<sup>th</sup> March 2018;

**FC173.2 PROPERTY COMMITTEE**

The draft Minutes of the meeting of the Property Committee held on 20<sup>th</sup> March 2018 were received and noted;

**FC173.3 PERSONNEL COMMITTEE**

Members received and noted the draft Minutes of the Personnel Committee held on 20<sup>th</sup> March 2018; and

**FC173.4 COMMUNITY FACILITIES COMMITTEE**

The draft Minutes of the meeting of the Community Facilities Committee held on 27<sup>th</sup> March 2018 were received and noted;

**FC174. ANNUAL PARISH MEETING**

Members received and noted the draft minutes of the Annual Parish Meeting held on 13<sup>th</sup> March 2018.

*R&B*

#### **FC175. YAXLEY PARTNERSHIP – REPORTING METHODS AND TERMS OF REFERENCE**

Further to Minute No. FC161, consideration was given to a report by the Clerk (a copy of which is appended in the Minute Book) outlining a proposed terms of reference between the Yaxley Partnership and the Parish Council aimed at building a better relationship. In noting the views of the Partnership regarding the proposed terms, Members stressed the need to reflect the discussions at the Annual Meeting for reporting back to Full Council. Having been advised that the Partnership were looking to produce something simpler, Councillor P Russell proposed that the matter be deferred to allow this to happen. This was seconded M Oliver and **RESOLVED**.

#### **FC176. YOUTH TRIBUTE IN THE RECREATION GROUND**

Further to Minute No. FC163, Members received the design for the new graffiti wall in the Recreation Ground (a copy of the design is appended in the Minute Book). Full Council were advised that the nicknames/tags of those being remembered would be included within the stars on the wall. The aim was to incorporate the painting of the boards as part of the Great Get Together on 23<sup>rd</sup> June 2018. Seven 8ft by 4ft boards would be required and it was asked if these could be erected and painted a purple colour before the day, Councillor M Oliver offered to help with this. Whereupon, it was proposed by Councillor J Lusted that the design for the graffiti wall be approved, this was seconded by Councillor D Porteious and **RESOLVED** unanimously. At the same time, Councillor P Richardson proposed that the Partnership be given the free use of the Recreation Ground and pavilion on 23<sup>rd</sup> June 2018 for the Great Get Together, this was seconded by Councillor J Lusted and unanimously **RESOLVED**.

#### **FC177. SECTION 137 BUDGET – AWARD OF GRANT**

Councillor J Lusted proposed that an award of £150 be made to the North Hunts Community Car Share. This was seconded by Councillor P Russell and unanimously **RESOLVED**.

#### **FC178. GDPR – NEW DATA PROTECTION LAWS**

By way of a report by the Clerk (a copy of which is appended in the Minute Book) Members noted the latest information coming out of NALC and the SLCC regarding the General Data Protection Regulations (GDPR) due to come into force on 25<sup>th</sup> May 2018.

The Clerk explained that there were still a number of unknowns but that in accordance with the advice being given by the Information Commissions Office she was working on the data audit, privacy notices and data processing policies.

#### **FC179. BENCH FOR CYCLE PATH BETWEEN YAXLEY AND FARCET**

The Clerk reported that Farcet Parish Council had turned down the Parish Council's offer of a joint bench and were looking to install their own memorial bench on the footpath between Yaxley and Farcet, it would be located nearer the Farcet end of the path and would be funded by Farcet Parish Council. Having discussed whether to install a bench towards the Yaxley side, Members agreed to monitor the situation to see if there is a need for a second bench, this was proposed by Councillor P Richardson, seconded by Councillor J Lusted and **RESOLVED**.

#### **FC180. RISK REGISTER**

With the assistance of a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the Parish Council's Risk Register. In doing so, Councillor P Richardson proposed that Councillors R Butcher and J Lusted be authorised to sign the Register. This was seconded by Councillor P Russell and **RESOLVED** unanimously.

RGZ

#### **FC181. BANK RECONCILIATION STATEMENT**

Councillors received and noted the contents of the Bank Reconciliation Statement as at 31<sup>st</sup> March 2018 (a copy of which is appended in the Minute Book).

#### **FC182. ORDERS FOR PAYMENT**

The schedule of payments made since the previous meeting, which included details of the purchase ledger cheques requiring payment, (a copy of which is appended in the Minute Book) was proposed by Councillor D Porteous, seconded by Councillor J Lusted and **RESOLVED** by a unanimous vote to be paid.

#### **FC183. OPERATION LONDON BRIDGE**

With the assistance of a report by the Clerk (a copy of which is appended in the Minute Book) Members considered arrangements for responding to the death of the Queen or the Duke of Edinburgh. Whereupon, it was proposed by Councillor P Richardson that books of condolence be made available, the village green be identified as an area for the laying of flowers and the following clause be included in the Parish Council's booking forms; in the event of a state funeral this facility will not be available and the hirer will be given a full refund. This was seconded by Councillor J Lusted and unanimously **RESOLVED**.

#### **FC184. REPORTS FROM REPRESENTATIVES**

Councillor J Willis reported that a resident of Norman Cross had complained about the privately owned hedge in the car park at the Broadway shopping centre. In response to concerns raised at the last meeting regarding the problem of cars and vans constantly parking on the double yellow lines outside the doctors on Lansdowne Road, the Clerk reported that the new PCSO Dawn Hodgkinson had issued several tickets to non permit holders at this site and would continue to check the cars parked there. Members asked that their thanks be passed onto Dawn for her swift proactive action.

Referring to the cemetery, Councillor J Willis reported that she had received a number of compliments of late particularly since the Grounds Team had edged the sides, she asked that this be passed on to the team.

#### **FC185. PARISH COUNCIL ELECTIONS**

Councillor R Butcher reported that due to insufficient candidates, there would not be a Parish Council Election for Yaxley and that 15 candidates will be appointed on 3<sup>rd</sup> May 2018, uncontested, leaving two vacancies.

Councillor J Orchard explained that for personal reasons he had decided not to stand again adding that he was happy that those remaining would continue to do a good job.

#### **FC186. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF THE PRESS AND THE PUBLIC**

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor J Lusted and seconded by Councillor M Oliver and **RESOLVED** that the meeting should be closed to the press and public at 7.55pm.

*(The Clerk left the room for the duration of the following item)*

ROB

**FC187. STAFFING MATTER**

Councillor P Russell gave the background of the circumstances surrounding two complaints referred to the Monitoring Officer at the District Council. Whilst the complaints were being investigated Councillor P Russell proposed that the Councillor involved be asked to refrain from sitting on any Committees. This was seconded by Councillor C Thorne and **RESOLVED**.

**FC188. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.**

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor J Lusted and seconded by Councillor M Oliver and **RESOLVED** that the press and public should be readmitted to the meeting.

Meeting closed at 8.21pm

Signed  .....

Chairman.