



YAXLEY PARISH COUNCIL

Amenity Centre, Main Street, Yaxley Peterborough PE7 3LU

Tele/Fax 01733 241958

Email: clerk@yaxleypc.org.uk Website: www.yaxleypc.org

To: All Members of the Personnel Committee

12th March 2019

Sir/Madam

You are hereby summoned to attend a Meeting of the **Personnel Committee** of the Yaxley Parish Council to be held **on Tuesday 19th March 2019 after a meeting of the Property Committee, expected start time 8.15pm** in the **Council Chambers, the Amenity Centre, Main Street, Yaxley.**

H. Taylor

Helen Taylor
On behalf of Yaxley Parish Council

THE PUBLIC AND PRESS ARE ALWAYS WELCOME

AGENDA

- PER36. APOLOGIES**
To receive and accept apologies for absence.
- PER37. MEMBERS DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- PER38. MINUTES**
To approve as a correct record the Minutes of the Meeting of the Personnel Committee held on 20th November 2018 (attached).
- PER39. PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for member of the public to address the Council.
- PER40. PENSION DISCRETION POLICY**
To consider the contents of a Pension Discretion Policy as required by the LGPS (policy attached).
- PER41. LONE WORKING**
To review the contents of:
- an updated Lone Working Policy;
 - the Lone Working Risk Assessment;
 - a new alarm activation procedure.

- PER42. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - EXCLUSION OF PRESS AND PUBLIC**
To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
- PER43. HR SUPPORT**
To receive a report by the Clerk – attached.
- PER44. INSURANCE CLAIM**
To receive a verbal report from the Clerk.
- PER45. PENSION UPDATE**
To receive a report from the Pensions Working Group members – to follow.
- PER46. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**
To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

Cut off time for the meeting is 21.30