



YAXLEY PARISH COUNCIL

Amenity Centre, Main Street, Yaxley Peterborough PE7 3LU

Tele/Fax 01733 241958

Email: clerk@yaxleypc.org.uk Website: www.yaxleypc.org

To: All Members of Yaxley Parish Council

Sir/Madam

You are hereby summoned to attend a Meeting of the **Full Council** of Yaxley Parish Council to be held on **Tuesday 12th April 2016 at 7.00pm** in the **Council Chamber, the Amenity Centre, Main Street, Yaxley, followed by a meeting of the Planning Committee.**

H. Taylor

Helen Taylor
Clerk to Yaxley Parish Council

5th April 2016

THE PUBLIC AND PRESS ARE ALWAYS WELCOME

AGENDA

- FC171. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- FC172. DECLARATIONS OF INTERESTS IN AGENDA ITEMS**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- FC173. MINUTES**
To approve as a correct record the Minutes of the meeting of the full Council held on Tuesday 8th March 2016 - attached.
- FC174. PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the Council.
- FC175. COMMITTEE REPORTS**
To receive the draft Minutes of Meetings of the following Committees and to consider any recommendations contained therein:
- FC175.1 Planning Committee held on 8th March 2016 (copy herewith)
 - FC175.2 Property Committee held on 15th March 2016 (copy herewith)
 - FC175.3 Personnel Committee held on 15th March 2016 (copy herewith)
 - FC175.4 Community Facilities Committee held on 23rd March 2016 (copy herewith).
- FC176. RISK ASSESSMENT**
To approve Parish Council's risks report for 2015/16 – report attached.



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FC177. POLICIES AND PROCEDURES

Following a review by the Policies and Procedures Working Group :

FC177.1 to adopt a Parish Council Complaint procedure – attached.

FC177.2 to approve amendments to the Tree Policy as highlighted – attached.

FC178. POLICE MATTERS

To note the police crime report for March 2016.

FC179. BANK RECONCILIATION STATEMENT

To receive a bank reconciliation statement as at 31st March 2016.

FC180. ORDERS FOR PAYMENT

To receive and approve the schedule of Orders for Payment for March – updated schedule to be circulated at the meeting.

FC181. REPORTS FROM REPRESENTATIVES

- **FEEDBACK FROM NEIGHBOURHOOD PLANNING WORKSHOP**

Forthcoming meetings:

26th April 2016 – Community Facilities Committee followed by the Planning Committee.

10th May 2016 – Annual Meeting of Yaxley Parish Council followed by the Planning Committee

Cut off time for the meeting is 21.00