

**Minutes of the Meeting of the Property Committee
held by Zoom on 30th June 2020.**

Present:- Councillor M Oliver – Chairman

Councillors R Butcher, G Needham, D Paice, S Sanderson.

In attendance – H Taylor.

PR1. APOLOGIES

No apologies were received.

PR2. DECLARATION OF INTERESTS

No declarations were received.

PR3. MINUTES

Councillor S Sanderson proposed approval of the Minutes of the Committee held on 19th November 2019. This was seconded by Councillor G Needham and **RESOLVED.**

PR4. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

PR5. REPAIRS AND MAINTENANCE

By way of a report by the Clerk (a copy of which is appended in the Minute Book), Members were informed of the repairs and maintenance carried out on the facilities since the last meeting, along with that planned.

In so doing, attention was drawn to an issue in the Austin Hall where water was getting in and dripping down the internal wall. The Chairman explained that the external concrete guttering was leaking at the joints and would need sealing. At the same time, it would be advisable to replace the one window in the Austin Hall which was still wooden. The work would require scaffolding and the removal of the old large shed by Stretton Pre School. With regard to the latter, the Clerk confirmed that the Pre School would be removing the shed in the next few weeks. Given the need to progress with the work to stop any further water damage to the hall, Councillor G Needham proposed that the repairs be undertaken as soon as possible, this was seconded by Councillor R Butcher and unanimously **RESOLVED.**

PR6. FEES AND CHARGES

By way a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the hire charge for the Pavilion, Austin Hall, Owen Pooley Hall and Queens Park. Members were mindful that the due to Covid 19 the halls had been closed since mid March and efforts would need to be focused on getting users back into the facilities. Whereupon, it was proposed by Councillor R Butcher that

- the room hire rates remain the same for 2021 and be reviewed in 12 months;

- that regular long term daily hall users (Monday to Friday) continue to be awarded a 20% discount on the hourly rates; and
- that the Clerk uses her discretion to award a 5% discount, on the hourly rates, for regular weekend users of the hall where she sees fit.

This was seconded by Councillor D Paice and unanimously **RESOLVED**.

PR7. RISK ASSESSMENT FOR RE-OPENING OF COMMUNITY HALLS

It was proposed by Councillor R Butcher, seconded by Councillor D Paice and unanimously **RESOLVED** that the contents of the Risk Assessment for re-opening the community halls be approved. The assessment forms part of the Parish Council's measures to re-open the halls, ensuring the safety of all staff and hall hirers and will form part of the conditions of hire.

PR8. EXCLUSION THE PRESS AND PUBLIC

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor G Needham that the meeting should be closed to the press and public at 7.19pm.

PR9. REGISTRATION FOR A FAIR RENT

By way of a verbal report by the Clerk, Members were advised of the outcome of a fair rent review on 50 Main Street, Yaxley. It was noted that the next application for a review would be made to the Valuation Office in September 2021.

PR10. STRETTON PRE SCHOOL – REVIEW

Members received and noted a report by the Clerk (a copy of which is appended in the Annex to the Minute Book), outlining the agreed arrangements between Stretton Pre School and the Council for their hire of the Owen Pooley Hall from September.

PR11. PAVILION MODERNISATION

With the assistance of a report by the Clerk (a copy of which is appended in the Annex to the Minute Book), Members discussed fitting shutters over the windows of the pavilion which would lead to the removal of the remaining railings.

Members were reminded that quotes had been received last year to do the work and that the companies had been approached again. As there was no designated budget and insufficient building maintenance funds, the project, if approved, would need to be funded from the General Reserves. In agreeing that the building would look better without the railings, it was proposed by G Needham that Armour Shutter be approached to do the work and Full Council requested to fund the overall cost of approx. £7,000 from the General Reserves. This was seconded by Councillor S Sanderson and unanimously **RESOLVED**.

PR12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor D Paice and seconded by Councillor G Needham that the press and public should be readmitted to the meeting.

Meeting closed at 7.45pm



Signed

Chairman.