

**Minutes of the Meeting of the Full Council, Yaxley Parish Council
held by Zoom on 8th September 2020.**

Present:- Councillors R Butcher, B Doncaster, E Gilchrist, K Gulson, G Needham, P Russell, S Sanderson and A Wood.

In attendance – Mrs H Taylor – Clerk and G Middleton of the Yaxley Countryside Volunteers for item FC61.

FC54. APOLOGIES

Apologies for absence from the meeting were received and accepted on behalf of Councillors J Lusted, S McMullon, M Oliver and D Paice.

FC55. ELECTION OF CHAIRMAN FOR THE ENSUING YEAR AND ACCEPTANCE OF OFFICE

On the proposition of Councillor K Gulson, seconded by Councillor S Sanderson, it was unanimously RESOLVED that Councillor R Butcher be elected Chairman of the Council, and thereby Lord of the Manor, for the ensuing year.

(Following which Councillor R Butcher read and signed the Declaration of Officer.)

FC56. ELECTION OF VICE CHAIRMAN

On the proposition of Councillor M Oliver, seconded by Councillor G Needham, it was RESOLVED unanimously that Councillor M Oliver be elected Vice Chairman of the Council for the ensuing year.

FC57. DECLARATION OF INTERESTS

Councillor K Gulson declared a non pecuniary interest in item no. FC61 as a Yaxley Countryside Volunteer.

FC58. MINUTES

Councillor G Needham proposed approval of the Minutes of the meeting of the Council held 14th July 2020. This was seconded by Councillor A Wood and **RESOLVED**.

FC59. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

FC60. COMMITTEE REPORTS

The Minutes of the Community Facilities Committee held on 28th July 2020 were received and noted..

FC61. MIDDLETONS ROAD RECREATION GROUND HABITAT RESTORATION SCHEME

Following a site visit prior to this meeting and with the assistance of a report by the Clerk (a copy of which is appended in the Minute Book) consideration was given to a proposal by the Yaxley Countryside Volunteers to restore Willow Pond in the Recreation Ground and the surrounding area to encourage a wide range of wildlife as possible.

Members referred back to previous discussions regarding the restoration of the pond and stressed they were keen to get this side of the project sorted. Mr Middleton of the Yaxley

RGB

Countryside Volunteers reported that the pond was seasonal resulting in it drying out over the summer months and even with the planned scrapping out of the vegetation in the middle it would still dry out which favoured certain animals/wildlife. It was noted that the reed beds around the pond would be retained and encroaching vegetation scraped from the centre zone to restore an area of shallow open water. The pond would be monitored by the Group to identify the wildlife it was supporting and the type of plants being grown.

In discussing a suggestion that a meadow be established around the pond linking to the nearby hedgerow, Members felt that the focus should primarily be on the pond but that some scope could be given to cultivating a test area next to the community orchard which would be left uncut. Whereupon, it was proposed by Councillor P Russell that a staged restoration of Willow Pond be undertaken by the Yaxley Countryside Trust, with the removal of any unnecessary vegetation and the scraping out of the middle to an acceptable depth with a view to finding the pond's limitations and that an area of grass, defined by the Parish Council, be left to grow as a test area. This was seconded by Councillor A Wood and unanimously **RESOLVED**.

FC62. REFORM OF THE PLANNING SYSTEM

On the proposal of Councillor R Butcher, seconded by Councillor G Needham, it was **RESOLVED** that Councillors B Doncaster, K Gulson, G Needham and P Russell be appointed to a Working Group to review the various three planning papers appended to the agenda and to submit a response to the questions set by NALC to the next Full Council meeting for approval.

FC63. NEW PARISH COUNCIL WEBSITE

Members were advised that a great deal of work had gone into creating a new website which met the accessibility requirements and that it would be launched this week, the deadline for public sector organisations to make existing and new websites accessible is 23rd September 2020. Attention having been drawn to the contents of the Council's Accessibility Statement, the publication of which is a requirement of the accessibility standards, Councillor P Russell proposed approval of the document, this was seconded by Councillor R Butcher and **RESOLVED** unanimously.

FC64. COMMITTEE MEMBERSHIP

Councillor R Butcher proposed that the following appointments be approved:

Community Facilities: Councillors R Butcher, K Gulson, J Lusted, S McMullon, G Needham, M Oliver, D Paice, D Porteous and 2 vacancies.

Planning: Councillors R Butcher, E Gilchrist, S McMullon, M Oliver, P Russell, S Sanderson, A Wood and 1 vacancy.

Property: Councillors R Butcher, R Doncaster, K Gulson, G Needham, M Oliver, D Paice, D Porteous, S Sanderson and 2 vacancies

Personnel: Councillors E Gilchrist, J Lusted, K Gulson, P Russell, S Sanderson, A Wood and 2 vacancies.

This was seconded by Councillor G Needham and unanimously **RESOLVED**.

RGB

FC65. APPOINTMENT OF WORKING GROUPS

Councillor R Butcher proposed that the following appointments to Working Groups be made for the remainder of the Municipal Year:

Yaxley and Farcet Working Group: Councillors G Needham, P Russell and R Butcher as substitute;

Yaxley Charities: Councillor J Lusted;

Yaxley Festival Pre Planning Working Group: Councillors M Oliver, G Needham and P Russell;

Policies and Procedures Working Group: Councillors K Gulson, J Lusted, M Oliver, P Russell and A Wood.

This was seconded by Councillor A Wood and **RESOLVED** unanimously.

FC66. GENERAL POWER OF COMPETENCE

By way of a report by the Clerk (a copy of which is appended in the Minute Book), Members noted that the Parish Council no longer meets the requirements of the General Power of Competence Order 2012.

FC67. REVIEW OF THE COUNCIL'S AND/OR EMPLOYEES' MEMBERSHIP OF OTHER BODIES

By way of a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the Council's and employees' membership of other bodies. Whereupon, Councillor G Needham proposed that they remain Members of:

- Cambridgeshire and Peterborough Association of Local Councils (CAPALC);
- The Institute of Cemetery and Crematorium Management (ICCM);
- Cambridgeshire ACRE; and
- The Society of Local Council Clerks (SLCC).

This was seconded by Councillor A Wood and **RESOLVED**.

FC68. LIST OF LAND AND BUILDING ASSETS

Members received and noted a schedule of land and building assets owned by the Parish Council which is available on the Council's website as required by the Local Government Transparency Code.

FC69. BUDGET V ACTUAL

Members received and noted a budget monitoring report (a copy of which is appended in the Minute Book) showing the position of the budget as at 31st July 2020 compared to that agreed.

FC70. BANK RECONCILIATION STATEMENT

Councillors received and noted the contents of the Bank Reconciliation Statement as at 31st July and 31st August 2020 (a copy of which is appended in the Minute Book).

RCB

FC71. ORDERS FOR PAYMENT

The schedule of payments made since the previous meeting, which included details of the purchase ledger cheques requiring payment, (a copy of which is appended in the Minute Book) was proposed by Councillor G Needham, seconded by Councillor R Doncaster and **RESOLVED** by a unanimous vote to be paid.

FC72. REPORTS FROM REPRESENTATIVES

Councillor K Gulson thanked all those helping with the Community Fridge which was distributing over 300 kilos of food each week. He went on to mention that the Community Fridge team would be holding a Coffee Morning on the 25th September 2020, outside the pavilion between 9am to 12 noon, subject to covid government restrictions.

Meeting closed at 8.00pm



Signed

Chairman.