

**Minutes of the Meeting of the Community Facilities Committee
held via Zoom on 24th November 2020.**

Present:- Councillor J Lusted;

Councillors R Butcher, K Gulson, G Needham and M Oliver.

In attendance – H Taylor.

CF26. APOLOGIES

Apologies for absence from the meeting were received and accepted on behalf of Councillors S McMullon and D Paice (both personal).

CF27. DECLARATION OF INTERESTS

Councillor M Oliver declared “other” interest in Item CF31 due to being a stonemason/undertaker.

CF28. MINUTES

Councillor R Butcher proposed approval of the Minutes of the Committee held on 20th October 2020. This was seconded by Councillor M Oliver and unanimously **RESOLVED**.

CF29. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

CF30. BUDGET 2020/21

Members were presented with a budget report as at 30th September 2020 (a copy of which has been appended in the Minute Book). In discussing the various budget headings, actual spend against predicted and the proposed figures for 2021/22, the Clerk reported on several changes to next year’s budget which had been forwarded to Members via email earlier that day. Subject to these changes, it was proposed by Councillor R Butcher that the budget be recommended to Full Council for approval. This was seconded by Councillor G Needham and unanimously **RESOLVED**.

CF31. MEMORIAL INSPECTIONS

Councillor K Gulson reported that he and Councillor P Russell had undertaken memorial safety tests on the headstones in sections A to D in the Cemetery. He explained that some headstones had movement in the base, whilst others had previously been laid down due to them being loose and had been stood back up without repair, the Clerk confirmed that efforts would be made to contact the grave owners. Other issues picked up during the inspection included an increase in the use of edging, often placed next to the grass edge which was contrary to “*all items must be 6 inches away from the edge of the grass*” cemetery rule. Particular mention was made of the settlement of the graves, which naturally results in uneven ground, the Clerk explained that a programme of topping up with soil would continue for the areas affected the most.

CF32. TREE WORK UPDATE

Further to Minute No.CF23, Members were advised that majority of the tree work had been completed. The Clerk referred to some additional work required within the grounds of Queens Park, the trees in question had been examined by the Council's Tree Arboriculturalist last week and on receipt of his report the Clerk would organise for the work identified to be done.

Meeting closed at 7.45pm

Signed

Chairman.

DRAFT