

Minutes of a Meeting of the Full Council, Yaxley Parish Council held in the Austin Hall, the Amenity Centre, Yaxley on 14th September 2021 at 7.00pm.

Present:- Councillor R Butcher – Chairman;

Councillors D Chapman, E Gilchrist, D Hitchcock, A Knight, S McMullon, A Minns, G Needham, M Oliver, D Porteous, S Sanderson and S Wayland.

In attendance – Mrs H Taylor (Clerk) and three members of the public.

FC46. APOLOGIES

Apologies for absence from the meeting were received and accepted on behalf of Councillors K Gulson, J Lusted and P Russell (District Council duties and personal reasons).

FC47. DECLARATION OF INTERESTS

Councillor R Butcher declared a pecuniary interest in FC57 by virtue of being a named payee in the list of payments.

FC48. MINUTES

Councillor D Chapman proposed approval of the Minutes of the meeting of the Council held 13th July 2021. This was seconded by Councillor D Porteous and **RESOLVED** unanimously.

FC49. PUBLIC PARTICIPATION

A resident raised concerns over the delay in repairing the existing skate park and installing the planned skate park extension as well as seeking clarification over the youth worker role.

FC50. COMMITTEE REPORTS – COMMUNITY FACILITIES COMMITTEE

FC50.1 PLANNING COMMITTEE

The draft Minutes of the Planning Committee held on 27th July 2021 were received and noted.

FC50.2 PROPERTY COMMITTEE

Members received and noted the draft Minutes of the Property Committee held on 27th July 2021.

FC50.3 PERSONNEL COMMITTEE

The draft Minutes of the Personnel Committee held on 7th September 2021 were received and noted.

FC51. THE BIG JUBILEE LUNCH – 5TH JUNE 2022

Consideration was given to a request from the Social Echo to use Middleton's Road Recreation Ground to hold a Big Jubilee Lunch on 5th June 2022. Whereupon, it was proposed by Councillor M Oliver, seconded by Councillor D Hitchcock and unanimously **RESOLVED** that the request be approved in principle but that the Group be asked for a detailed action plan to explain what is actually intended on the day prior to final approval. Members also requested that the event not be advertised until such time as final approval has been given by the Parish Council and stressed that any existing events would have priority over the Big Jubilee Lunch if they have been previously cancelled due to covid, i.e football matches postponed due to lockdowns.

FC52. LICENSING PRINCIPLES/POLICIES

Members noted that Huntingdonshire District Council were consulting on the contents of a draft Gambling Act Statement of Principles and a draft Hackney Carriage & Private Hire Policy, further details could be found on the District Council's website.

FC53. ANNUAL RETURN FOR YEAR ENDING 31ST MARCH 2021

Members noted that the Annual Return had been approved by the External Auditors without any cause for concern. In so doing, Members thanked the staff for the work involved in submitting the return and achieving such a positive outcome.

FC54. ACTION PLAN

Members received and noted a schedule of the Council's projects included within the Action Plan, the schedule would be used as a basis for the budget setting in November.

In response to a question over the ownership of the bus shelters in the village the Clerk explained that whilst some were the responsibility of the Parish Council others were maintained by Primesite under a contract with Huntingdonshire District Council. Furthermore, the timetables and flagpoles were provided by Stagecoach. Mention was made of some old fly posting on the Parish Councils bus shelters and the lack of timetables.

Following discussions as to a date for the postponed V E Day afternoon tea, the Clerk was requested to check the diary for May 2022.

FC55. BUDGET V ACTUAL

Members received and noted a budget monitoring report (a copy of which is appended in the Minute Book) showing the position of the budget as at 31st August 2021 compared to that agreed.

FC56. BANK RECONCILIATION STATEMENT

Councillors received and noted the contents of the Bank Reconciliation Statement as at 31st July and 31st August 2021 (a copy of which is appended in the Minute Book).

FC57. ORDERS FOR PAYMENT

The schedule of payments made since the previous Full Council meeting, which included details of the purchase ledger cheques requiring payment, (a copy of which is appended in the Minute Book) was proposed by Councillor D Porteous, seconded by Councillor M Oliver and **RESOLVED** by a unanimous vote to be paid.

FC58. PUBLIC OPEN SPACE - FOXGLOVE

Further to Minute No.43 and with the assistance of a report by the Clerk (a copy of which is appended in the Minute Book), Members considered a quote to install grass enforcement matting on an area of open space on Foxglove. In considering the information before them, Members requested further details as to the matting life expectancy and robustness.

FC59. REPORTS FROM REPRESENTATIVES

The Chairman reported that a meeting had been held with O & H Hampton regarding the Great Haddon Development. At that meeting, Members had raised concerns over the lack of any filter lane for the village in the development plans when approaching from Hampton and asked that this be looked at again given the level of traffic that use this road

particularly during school drop off and pick up times. O & H Officers agreed to go back and discuss this suggestion with Peterborough City Council Planners but stressed that the loop road design had been approved and any change in design would be costly and would delay the roads construction.

FC60. EXCLUSION THE PRESS AND PUBLIC

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor A Knight and seconded by Councillor M Oliver that the meeting should be closed to the press and public at 8.03pm.

FC61. CODE OF CONDUCT & MEMBER/OFFICER PROTOCOL POLICY

Members were reminded of the contents of the Code of Conduct and Member/Officer Protocol Policy, particular attention was drawn to the general conduct principles for Councillors. At the same time, the Chairman reminded those present that with face to face meetings being the norm again attendees were representing the Council and should dress accordingly.

FC62. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor A Knight and seconded by Councillor S Sancerson that the press and public should be readmitted to the meeting.

Meeting closed at 8.10pm

Signed

Chairman.