

**Minutes of the Meeting of the Community Facilities Committee  
held in the Council Chamber, Yaxley Parish Council on 22<sup>nd</sup> June 2021.**

Present:- Councillors R Butcher, D Chapman, K Gulson, A Knight, J Lusted, A Minns and S Wayland.

In attendance – R. Bingham and Mrs H Taylor.

**CF1. ELECTION OF CHAIRMAN**

On the proposition of Councillor K Gulson and having been seconded by Councillor R Butcher, it was **RESOLVED** that Councillor J Lusted be elected Chairman of the Committee for the ensuing Municipal Year.

*Councillor J Lusted in the Chair.*

**CF2. APOLOGIES**

Apologies for absence from the meeting were received and accepted on behalf of Councillors S McMullon, G Needham (both personal) and M Oliver (work related).

**CF3. DECLARATION OF INTERESTS**

Councillors R Butcher and K Gulson declared “other” interests in Item No.CF7 by virtue of being allotment holders.

**CF4. MINUTES**

Councillor R Butcher proposed approval of the Minutes of the Committee held on 27<sup>th</sup> April 2021. This was seconded by Councillor D Chapman and unanimously **RESOLVED**.

**CF5. PUBLIC PARTICIPATION**

No Member of the Public wished to speak.

**CF6. ELECTION OF VICE CHAIRMAN**

On the proposition of Councillor R Butcher, seconded by Councillor A Minns, it was **RESOLVED** that Councillor G Needham be elected Vice Chairman of the Committee for the ensuing year.

**CF7. ALLOTMENT UPDATE**

Members were advised that an initial inspection of the allotments would be carried out later that week and any allotments falling below standard would be reinspected by Councillors Needham and Oliver prior to a notice of improvement being issued. Councillor K Gulson reported that one of the allotments on Whiteheads had not been worked, the Clerk agreed to pass on this information to the Bookings Clerk. In response to a question from Councillor S Wayland regarding waiting lists, the Clerk advised that there were 20 on the list and one allotment at Bellvue had recently been handed back.

## CF8. REVIEW OF FEES AND CHARGES – CRICKET/FOOTBALL PITCHES

By way a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the hire charge for the cricket/football pitches. It was reported that the last increase had been in September 2018 but that running costs for the grass pitches had increased each year with reseeding and fertilising costs. The Clerk reported that overall usage on both the grass pitches and 3G since lockdown restrictions were eased in March has been high and a number of football clubs have started to approach the office about booking pitches for August onwards. Whereupon, it was proposed by Councillor K Gulson, seconded by Councillor S Wayland that with effect from 1<sup>st</sup> August 2021, the rates be as followed:

<b>QUEENS PARK FOOTBALL PITCHES</b>			New rate
Pitch A and B	Adult	Per game	£59.00
Pitch A and B	U16	Per game	£45.00
Pitch C and D without changing rooms	9 v 9	Per game	£29.00
Pitch E and F without changing rooms	7 v 7	Per game	£24.00
Pitch G without changing rooms	5 v 5	Per game	£21.00
<b>MIDDLETONS ROAD RECREATION GROUND</b>			
Pitch H and J	Adult	Per game	£49.00
Pitch H and J	U16	Per game	£35.00
Pitch K	9 V 9	Per game	£29.00
Pitch L	5 V 5	Per game	£21.00
Cricket Pitch	Adult	Per game	£47.00
Cricket Pitch	Junior	Per game	£24.00
<b>MULTI ACTIVITY AREA 3G</b>			
	Adults	Per hour	£42.00
	U16s	Per hour	£37.00
6 one hourly sessions paid for in advance	Adults		£226.80
6 one hourly weeks paid for in advance	U16s		£199.80

## CF9. REVIEW OF FEES AND CHARGES – CEMETERY

By way a report by the Clerk (a copy of which is appended in the Minute Book) Members reviewed the fees and charges for the Cemetery. Whereupon, it was proposed by Councillor R Butcher and seconded by Councillor A Knight that with effect from 1<sup>st</sup> September 2021 the rates be as follows:

<b>Interment</b>	
interment of a child whose age at the time of death was under 18 years (must resided in Yaxley)	£0.00
interment of a body exceeding 18 years	£250.00
interment of cremated remains (ashes)	£145.00
<b>For non residents of Yaxley the above fees will be times 4 and will be subject to approval by Committee.</b>	
<b>Exclusive Right of Burial</b>	
interment of a child whose age at the time of death was under 18 years (must	£0.00

resided in Yaxley)	
single earthen grave	£300.00
double earthen grave	£300.00
<b>For non residents of Yaxley the above fees will be times 4 and will be subject to approval by Committee.</b>	
<b>Erection of Monuments</b>	
erection a single headstone	£100.00
erection of double memorial with two headstones	£170.00
double headstone between two side by side graves	£170.00
additional inscription	£70.00
memorial slab for cremated remains	£80.00
<b>sanctum II vault including memorial tablet</b>	
first interment for a resident of Yaxley	£775.00
first interment for a non resident of Yaxley	£1005.00
second interment for a resident of Yaxley	£250.00
Second interment for a non resident of Yaxley	£505.00
vase block and memorial tablet	£315.00
<b>Other Fees and Charges</b>	
ashes search	£25.00
search of new cemetery	£25.00
old cemetery	£25.00
transfer of burial rights	£25.00

#### **CF10. ANNUAL PLAY AREA SAFETY INSPECTION REPORT**

Consideration was given to the content of a report produced by the Clerk (a copy of which is appended in the Minute Book) summarising the annual inspection of all nine of the Parish Council's Play Areas and Outdoor Gym. Members were pleased to note that there were no high risks requiring attention which reflected the weekly inspection routine and the ongoing maintenance programme in place. The Clerk referred to the ten medium risks which all related to surfacing being worn or separating. She reminded Members that replacing the worn surfaces had already started with one large area on the Middletons

Recreation Ground being completed in April and that quotes were being sourced for other areas, the cost of which would need to be included in future budgetary plans. Whereupon, it was proposed by Councillor R Butcher that the report be received. This was seconded by Councillor K Gulson and unanimously **RESOLVED**.

#### **CF11. COMMUNITY FRIDGE UPDATE**

Councillor K Gulson disclosed that with the support of over 16 volunteers, the Community Fridge has been able to hand out over 2 tons of food each month which was surplus and would otherwise go to landfill. He went on to say that between 80 to 100 bags are being distributed each week. At the same time and in response to a recent plea for help, 166 kilos of tinned food had been given to the local food bank who were running low on supplies. Councillor Gulson reported that the pavilion was warm during the recent hot

spell and consideration should be given to a chiller. The Chairman thanked Councillor Gulson and all those involved in the Community Fridge.

**CF12. COMMUNITY LITTER PICK UPDATE**

The Clerk reported that the next Community Litter Pick would be the weekend of 10<sup>th</sup> and 11<sup>th</sup> July. Members were encouraged to get involved.

**CF13. BULKY WASTE COLLECTION**

Members noted that the next bulky waste collection service would be at Queens Park on 10<sup>th</sup> July between 10am and 2pm.

**CF14. PLANT A TREE FOR THE QUEENS JUBILEE**

The Clerk advised that a number of trees had been ordered to replace those lost due to disease or damage, planting would take place from October onwards. This would include the planting of a cherry tree in the open spaced area of land between Blenheim Way and Mountbatten Avenue. The tree would be planted to celebrate the Queens Platinum Jubilee and would be recorded on the event's Green Canopy map.

**CF15. EXCLUSION OF THE PRESS AND PUBLIC**

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor A Knight that the meeting should be closed to the public and press at 7.35pm.

**CF16. WILLOW POND INTERPRETATION BOARD**

Consideration was given to a proposed design for the Willow Pond interpretation board along with costings (a copy of the quote and design is appended in the Annex to the Minute Book). At the same time, Members' attention was drawn to the Pound Lane pond and the work of the Countryside Volunteers in cultivating that area. Mr Bingham addressed the meeting and explained that the Pound Lane pond only needed ongoing maintenance of the wildflowers whereas Willow Pond required more work and that an interpretation panel at Pound Lane would enhance the area. The Clerk advised that there was Section 106 funding leftover which could fund the cost of a panel for Pound Lane. In

the discussions that ensued, Members agreed that waiting for the completion of the improvements to the Willow Pond area before designing an interpretation board would be the best way forward but that a panel should be organised in the meantime for Pound Lane pond. Whereupon, Councillor R Butcher proposed that the design submitted to the meeting be used for an interpretation panel at Pound Lane to be funded from the S106 money and the Willow Pond panel be commissioned after completion of the improvement works. This was seconded by Councillor S Wayland and **RESOLVED** unanimously.

**CF17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.**

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting.

It was proposed by Councillor R Butcher and seconded by Councillor A Knight that the press and public should be readmitted to the meeting.

Meeting closed at 7.50pm

A handwritten signature in cursive script that reads "J. Husted". The signature is written in dark ink on a white background.

Signed .....

Chairman.