



YAXLEY PARISH COUNCIL

Amenity Centre, Main Street, Yaxley Peterborough PE7 3LU

Tele/Fax 01733 241958

Email: clerk@yaxleypc.org.uk Website: www.yaxleypc.org

To: All Members of the Personnel Committee

Sir/Madam

You are hereby summoned to attend an extraordinary Meeting of the **Personnel Committee** of the Yaxley Parish Council to be held **on Tuesday 12th October 2021, after Full Council and the Planning Committee, expected start time 8.30pm in the Austin Hall, the Amenity Centre, 48 Main Street, Yaxley.**

H. Taylor

Helen Taylor
On behalf of Yaxley Parish Council

5th October 2021

THE PUBLIC AND PRESS ARE ALWAYS WELCOME

AGENDA

- PER32. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- PER33. DECLARATIONS OF INTERESTS IN AGENDA ITEMS**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- PER34. MINUTES**
To approve as a correct record the Minutes of the meeting of the Personnel Committee held on Tuesday 21st September 2021 – circulated with Full Council agenda.
- PER35. PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the Council.
- PER36. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**
To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.
- PER37. STAFFING MATTERS**
- To consider a request from a Member of Staff to take a period of unpaid leave
 - To receive an update on the recruitment process for a Grounds Operative.

**PER38. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

Cut off time for the meeting 9.15pm.