

Minutes of a Meeting of the Full Council, Yaxley Parish Council held in Queens Park Hall, Daimler Avenue, Yaxley on 9th November 2021 at 7.00pm.

Present:- Councillor R Butcher – Chairman;

Councillors D Chapman, E Gilchrist, K Gulson, D Hitchcock, S McMullon, A Minns, G Needham, M Oliver, D Porteous, P Russell, S Sanderson, S Wayland and A Wood.

In attendance – Mrs H Taylor (Clerk), District Councillor E Butler and four members of the public.

FC78. APOLOGIES

Apologies for absence from the meeting were received and accepted on behalf of Councillors B Doncaster, A Knight and J Lusted (all personal reasons).

FC79. DECLARATION OF INTERESTS

None

FC80. MINUTES

Councillor K Gulson proposed approval of the Minutes of the meeting of the Council held 12th October 2021. This was seconded by Councillor S Wayland and **RESOLVED** unanimously.

FC81. PUBLIC PARTICIPATION

A resident thanked the Community Facilities Committee for taking his item to the last Full Council meeting (Minute No. FC68), at the same time he asked that some consideration be given to relaunching the Chairman's column in the Yaxley Gazette which the Clerk confirmed she would look into.

District Councillor Butler reported that the District Council were short staffed particularly in the Planning department which was resulting in a slight delay in dealing with planning applications.

FC82. COMMITTEE REPORTS

FC82.1 PLANNING COMMITTEE

The draft Minutes of the Planning Committee held on 12th October 2021 were received and noted.

FC82.2 PERSONNEL COMMITTEE

Members received and noted the draft Minutes of the Property Committee held on 12th October 2021.

FC83. YAXLEY FESTIVAL – EVENT MANAGEMENT PLAN

Members gave consideration to a draft event management plan for the 2022 Yaxley Festival (a copy of which is appended in the Minute Book). John Scriven, Co-Chair of the Yaxley Festival was in attendance to answer any questions, these were mostly relating to the proposed site plan for the event. The meeting raised a number of concerns relating to the positioning of the stage, control areas, staff parking areas and generators, the use of the 3G and pavilion and the lack of an entrance to the Rec from the Heritage area in the Austin Hall. The Clerk confirmed that she would detail all of the concerns/questions in an email to John and reiterated that the Parish Council reserves the right to cancel the event due to the Recreation Ground being waterlogged. In summing up, Mr Scriven mentioned that the Yaxley Festival Committee would be looking for financial assistance in the form of

a grant from the Parish Council as well as free use of the facilities, as they were unable to make the 2022 event self-sufficient. The Clerk explained that any request for funding would be required by the beginning of December for it to be considered as part of the 2022/23 budget setting and that it must contain sufficient information i.e. a business plan showing planned expenditure and previous accounts, to assist the decision process. Members also asked that the Parish Council be kept informed of the Festival's plans between now and May via the joint Working Group for which four parish council representatives have already been nominated.

FC84. BANK RECONCILIATION STATEMENT

Councillors received and noted the contents of the Bank Reconciliation Statement as at 31st October 2021 (a copy of which is appended in the Minute Book).

FC85. ORDERS FOR PAYMENT

The schedule of payments made since the previous Full Council meeting, which included details of the purchase ledger cheques requiring payment, (a copy of which is appended in the Minute Book) was proposed by Councillor D Chapman, seconded by Councillor A Minns and **RESOLVED** by a unanimous vote to be paid.

FC86. ANNUAL CEMETERY MEMORIAL INSPECTIONS

It was proposed by Councillor R Butcher, seconded by Councillor K Gulson and unanimously **RESOLVED** that Councillors R Butcher, K Gulson, M Oliver and P Russell assist with the cemetery memorial inspections.

FC87. HAWTHORN ROAD TO WINDSOR ROAD FOOTPATH – UPDATE

Members received a letter (a copy of which is appended in the Minute Book) from the Asset Information Definitive Map Officer for Cambridgeshire confirming that an Order to record a footpath running from the junction of Hawthorn Road to Windsor Road had been made and the process for objections and representations. In noting the information before them, Members thanked all those involved in getting the closure of the path reviewed.

FC88. LANDSCAPE AND TOWNSCAPE SUPPLEMENTARY PLANNING DOCUMENT – CONSULTATION DRAFT 2021

Consideration was given to the contents of the Huntingdonshire Landscape and Townscape Supplementary Planning Document relating to Yaxley. Several inaccuracies were pointed out along with various inconsistencies. Whereupon, Councillor P Russell proposed that the Clerk be requested to respond to the District Council flagging up the issues raised. This was seconded by Councillor D Chapman and unanimously **RESOLVED**.

FC89. POUND LANE INTERPRETATION BOARD

A proposed design for the interpretation board at Pound Lane was circulated. Subject to confirmation of the final font size, Councillor M Oliver proposed that the design be approved, this was seconded by Councillor G Needham and unanimously **RESOLVED**.

FC90. REPORTS FROM REPRESENTATIVES

The Chairman reported that the Monday morning coffee club was going from strength to strength with 17 attendees. He explained that the Clerk had promoted this and all the other projects the Parish Council are actively involved with at a presentation to the Age Well Club, which had been very well received.

Councillor K Gulson reported that 414 parcels of food had been handed out during October at the Community Fridge, amounting to 2100 kilos. In thanking all the volunteers who help at the Fridge, special recognition was given to Councillor Chapman who not only volunteers at the fridge but also takes part in weekly litter picks around the village.

Following on from Minute No. FC68, Councillor S Wayland reported that she had met with Sally Howell of the Social Echo earlier that day and had discussed various youth initiatives including the boxing club, young technicians and the youth club.

FC91. EXCLUSION THE PRESS AND PUBLIC

That in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and Public be excluded from the meeting. It was proposed by Councillor P Russell and seconded by Councillor M Oliver that the meeting should be closed to the press and public at 8.02pm.

FC92. REPLACEMENT KUBOTA ZERO TURN MOWER

With the assistance of a report by the Clerk (a copy of which is appended in the Annex to the Minute Book), attention was drawn to a quote received to replace the 2014 plate zero turn ride on Kubota mower including trading in the existing machine. Whereupon, it was proposed by Councillor A Wood, seconded by Councillor M Oliver and unanimously **RESOLVED** that Financial Regulations 11i be waived to allow the quote from Ireland's Farm Machinery for a replacement Kubota Mower to be accepted, the cost to be met from the General Reserves.

FC93. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 RE-ADMITTANCE OF THE PRESS AND PUBLIC.

That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business being concluded, the Press and Public be re-admitted to the meeting. It was proposed by Councillor A Wood and seconded by Councillor P Russell that the press and public should be readmitted to the meeting.

Meeting closed at 8.10pm

Signed

Chairman.