

**Minutes of the Meeting of the Property Committee held in Queens Park Hall,
Daimler Avenue, Yaxley on 16th November 2021 at 7.00pm .**

Present:- Councillor M Oliver – Chairman;

Councillors R Butcher, D Chapman, B Doncaster, K Gulson, D Hitchcock, G Needham, D Porteous and S Wayland.

In attendance – H Taylor.

PR19. APOLOGIES

An apology for absence from the meeting was received and accepted on behalf of Councillor S Sanderson (personal).

PR20. DECLARATION OF INTERESTS

No declarations were received.

PR21. MINUTES

Councillor R Butcher proposed approval of the Minutes of the Committee held on 21st September 2021. This was seconded by Councillor D Hitchcock and **RESOLVED** unanimously.

PR22. PUBLIC PARTICIPATION

No Member of the Public wished to speak.

PR23. REPAIRS AND MAINTENANCE

By way of a report by the Clerk (a copy of which is appended in the Minute Book), Members noted the repairs and maintenance carried out on the facilities since the last meeting, along with that planned.

Particular attention was drawn to a problem of damp in the Owen Pooley Hall, the Clerk reported that she would now be seeking specialist advice on the issue. Mention also was made of the heat loss from the windows in the hall and the Clerk suggested that some form of secondary glazing was required to improve the room's energy efficiency rating. In that respect, Members requested the Clerk to investigate secondary or internal double glazing for the room and to start with an approach for advice from the Conservation team at the District Council.

In response to a question regarding the old boxing equipment, the Clerk confirmed that the shed and brackets in the Owen Pooley room had yet to be removed. Councillor K Gulson offered to pursue the matter with the District Council.

The Clerk reported that two out of three quotes had been received to repair a 4m section of St Peter's Church wall which over looked the adjacent field. Rather than delay the approval of the work until the next Property meeting and having been advised of the costs quoted so far, Councillor D Porteous proposed that the Clerk, after consultation with the Chairman and Vice Chairman of the Committee, award the work to repair the church wall

with the cost being met from the maintenance earmarked reserves. This was seconded by Councillor S Wayland and unanimously **RESOLVED**.

PR24. BUDGET 2021/22

Members were presented with a budget report as at 30th September 2021 (a copy of which has been appended in the Minute Book). In discussing the various budget headings, actual spend against predicted and the proposed figures for 2022/23, Members were advised that forecasting for next year is challenging particularly given the ongoing unprecedented increases in energy costs. The Clerk would be discussing the projected electricity costs with the Finance Officer prior to the budget's final submission to Full Council. Mention was also made of income from 50 Main Street and Members agreed that the rent review should be left until the new year. Whereupon, it was proposed by Councillor R Butcher that the budget be recommended to Full Council for approval. This was seconded by Councillor D Chapman and unanimously **RESOLVED**.

Meeting closed at 7.35pm

Signed

Chairman.

DRAFT